



OUR LADY OF MERCY SECONDARY SCHOOL  
OZANAM STREET  
WATERFORD

Telephone: 051 373476

School Roll No: 64971W

[E-mail office@mercywaterford.com](mailto:office@mercywaterford.com)

Meánscoil Mhuire na Trócaire  
Portláirge

28<sup>th</sup> February, 2023

Dear Parents/Guardians,

A meeting for students and parents of incoming First Years will take place on **Monday 6<sup>th</sup> March at 7.00p.m.** in the Secondary School. The meeting is expected to conclude at approximately **8.00p.m**

At this meeting you will be given a short address by the Principal about our school. You will also be introduced to some other members of staff who will be involved in supporting your daughter's transition from primary to secondary school e.g. Deputy Principal, Guidance Counsellor, HCSL. Afterwards you may speak to any staff member present about any concerns you may have.

This is a good opportunity for you to give us any information that will help us to provide the best possible educational experience for you daughter:

- **A copy of your daughter's Educational Psychological Report (if she has one and if you have not already done so) issued while in primary school**
- **Irish Exemption letter, if your daughter has one**

On the night we also collect the **Book Rental Form and Payment of €100 (if availing of this) and the School Charge of €100 (locker number will be issued upon payment of school charge).**

**Please note that the school uniform is available from both:**

- K Sports, Unit 617 Northern Industrial Park Tel: 358700
- Excel Promotions, Unit 12i, Six Cross Roads Business Park, Kilbarry, Waterford. Tel: 379606

We look forward to meeting you on Monday 6<sup>th</sup> March and welcoming your daughter to our school community.

Yours sincerely,

*Mary Meade*  
PRINCIPAL